



North Tahoe Fire Plan Review Application  
 PO Box 5879 / 222 Fairway Drive  
 Tahoe City, CA 96145  
 (530) 583-6911 / Fax (530) 583-6909  
 Submit to plans@ntfire.net

**Landscape/Access Residential Plan Review (LAR) 500 Sq. Ft. or More**

**New Construction, Demo/Rebuild, and Remodel/Addition**

\*Is the project a residential interior remodel only? If yes, do not proceed with this application and email [plans@ntfire.net](mailto:plans@ntfire.net) with project description. NTFPD may not need to sign-off on the project.

\*Is the project a deck or carport rebuild, without removal of vegetation, disruption of utilities, or change in footprint? If yes, you do not need an LAR review. The project can go straight to a Residential Design Review 500 Sq. Ft. or More (DRC).

Date \_\_\_\_\_ APN \_\_\_\_\_ County \_\_\_\_\_

Project Address \_\_\_\_\_

Fire District Location      North Tahoe Fire      Meeks Bay Fire      Alpine Springs Water District

Project Type      New Construction      Demo/Rebuild      Remodel/Addition      Converting

Occupancy Type \_\_\_\_\_ Will there be a change in occupancy type      No      Yes

Is the residence/building currently sprinklered?      No      Yes

Detached Garage or Storage?      No      Yes

Building height from lowest point of vehicular access (in feet) \_\_\_\_\_

Existing conditioned space/floor area (Sq. Ft.)

Living \_\_\_\_\_ Garage \_\_\_\_\_ Storage/Basement \_\_\_\_\_ Deck/Porch \_\_\_\_\_ Other \_\_\_\_\_

How much new conditioned space/floor area (Sq. Ft.) is being added?

Living \_\_\_\_\_ Garage \_\_\_\_\_ Storage/Basement \_\_\_\_\_ Deck/Porch \_\_\_\_\_ Other \_\_\_\_\_

Existing unconditioned space/floor area (Sq. Ft.)

Living \_\_\_\_\_ Garage \_\_\_\_\_ Storage/Basement \_\_\_\_\_ Deck/Porch \_\_\_\_\_ Other \_\_\_\_\_

How much new unconditioned space/floor area (Sq. Ft.) is being added?

Living \_\_\_\_\_ Garage \_\_\_\_\_ Storage/Basement \_\_\_\_\_ Deck/Porch \_\_\_\_\_ Other \_\_\_\_\_

If Demo, what is the square footage being demoed?

Living \_\_\_\_\_ Garage \_\_\_\_\_ Storage/Basement \_\_\_\_\_ Deck/Porch \_\_\_\_\_ Other \_\_\_\_\_

If Converting, what is the total square footage being converted? \_\_\_\_\_

Project Description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Has there been an NTFPD Pre-Development meeting for this project?  
 No      Yes (Date(s) of meeting(s) \_\_\_\_\_)

Is this a plan review resubmittal?      No      Yes (Date of last submittal \_\_\_\_\_)

**General Contractor**

Name \_\_\_\_\_ Business Name \_\_\_\_\_

CA License # \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

**Homeowner**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

**Main Contact**

Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**Review the statements below. Check the boxes once the statements have been reviewed.**

Plan review turnaround is 15-business days from the date plan review fees are paid. Do not contact our office during the 15-business day review turnaround. Our staff will not respond to your inquiry. Once your review is complete, our office will contact you via email.

NTFPD does not have authorization to approve vegetation clearance types for projects in ASCWD unless it is for Defensible Space purposes. Final approval for tree removal will still be required from the Bear Creek Association in Alpine Springs.

This plan review will allow for the project to be submitted to TRPA and/or building department to begin the permitting process.

This plan review will not allow you to pull your building permit, but it will allow the issuance of a building permit number required for the DRC review. This review is one of two NTF/MBF reviews required prior to permit issuance.

Review the submittal requirements below. NTFPD is no longer able to approve plans with conditions. If any of the requirements are missing, plans will not get approved and will be subject to resubmittals and resubmittal fees. All resubmittals trigger a new 15-business day turnaround.

**Landscape/Access Residential Plan Check (LAR):**

**Check the requirements to ensure all are met prior to submitting.**

A Site Plan is needed to complete this review. The site plan must include all pertinent information regarding the construction project, a compass, and a scale.

Applicable building codes and standards must be noted on the cover sheet, including the NTFPD, MBFPD, or ASCWD amended fire codes. NTFPD Ordinance 04-2019, MBFPD Ordinance 19-2, and ASCWD Ordinance 9-2019.

**The site plan/submittal must include the following:**

Fire apparatus access and roadway/driveway standards for \width, height, clearance, slope, weight loading and radius curves.

Length of the driveway with turnouts and/or turnarounds.

Fire hydrant access/location - distance of the hydrant to the furthest point of the house; through an approved route of travel.

Hydrant flow data from NTPUD, TCPUD, or NTFPD Staff (Not required for deck or carport only projects).

Vegetation clearance types.

Building setbacks.

Signed Pre-Development Meeting Findings and Signed/Approved Alternate Materials and Methods Request (If applicable).

The approved LAR needs to be submitted to TRPA and/or the Placer County/EI Dorado County building department to begin the permitting process and receive a permit number.

You will be able to submit an NTF/MBF DRC review as soon as you receive the permit number from the building department.

An approved Residential Design Review 500 Sq. Ft. or More (DRC) will be required for this project to allow for permit issuance from the Placer Co./EI Dorado Co. building department.

I hereby acknowledge that I have read the Fire District's requirements above for plan review. Furthermore, I acknowledge that if any of the requirements are not complied with, the plans/project will fail review and will be subject to resubmittals and resubmittal fees. By signing below, I am verifying that I have met the requirements for this submittal.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Review section below after plan review is complete.*

---

*For office use only:*

Additional Plan Review Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date completed \_\_\_\_\_ Approved \_\_\_\_\_ Not approved, resubmittal required \_\_\_\_\_

Cost Recovery Fees

Due \$ \_\_\_\_\_ Paid on \_\_\_\_\_ Last four CC# \_\_\_\_\_ Check # \_\_\_\_\_