



North Tahoe Fire Plan Review Application
 PO Box 5879 / 222 Fairway Drive
 Tahoe City, CA 96145
 (530) 583-6911 / Fax (530) 583-6909
 Submit to plans@ntfire.net

Tents, Canopies, Temporary Structure Plan Check

Plan Review and Permit (TNT)

*Space that is 400 sq. ft. with no walls and Space that is 400 sq. ft. or less do not require a permit.

Date _____
 Event Address _____
 Business/Venue Name _____
 Fire District North Tahoe Fire Meeks Bay Fire Alpine Springs Water District
 Set-up Date _____ Time _____ Tear-Down Date _____ Time _____
 Number of Tents/Structures _____ Attached, Detached, or Mixed _____
 Event Description _____

Tent Provider

Name _____
 Provider Contact Name _____
 Phone Number _____ Email _____

Customer

Name _____ Phone Number _____
 Email _____

Onsite Contact on Day of Event

Name _____ Phone Number _____
 Email _____

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Proceed with this application if it is for; Check which ever applies:

- Space that is greater than 401 sq. ft. will require a permit (With or without walls)
- Space that is 400 sq. ft. with walls will require a permit.

Review the statements below. Check the boxes once the statements have been reviewed.

Tents/structures that will be up for 180 days or more or any tents/structures that are adjoined to a building will require approval and permit from Placer Co. The Placer Co. permit number will need to be submitted with this application.

Review the submittal requirements below. NTFPD is no longer able to approve plans with conditions. If any of the requirements are missing, plans will not be approved and will be subject to resubmittals and resubmittal fees.

The permit will be issued at the event site once the final inspection is completed and passed.

Tents, Canopies, Temporary Structure Plan Check:
Check the requirements to ensure all are met prior to submitting.

A Site Plan showing the entire area of the event

Applicable building codes and standards must be noted on the cover sheet, including the NTFPD or MBFPD amended fire code

Identify the location and size of the tent(s) provided with occupancy load per CFC chapter 10
Note: divide overall floor space by net per person for approved occupant load. Per CFC CVC Table 1004.5

Identify the number and location of exits and illuminated exit signs per CFC Table 3103.12.2

Identify aisle width measurements to meet accessibility requirements per CFC 3103.12.5

Provide a plan showing where all seating or displays will be located

Identify the location of the path of travel within and outside of the structure with clearances

Identify location of fire extinguishers (2A10BC minimum) every 75 feet, mounted at 4 feet

Identify the location of all accessible parking stalls and the loading area

Identify roadway widths and fire/emergency lane access

Provide documentation of flame retardant rating for tent materials per CSFM

Identify location of heaters and propane tanks

Identify location of any coverings and any fabrics

Identify location of cooking area and any open flame devices

Pre-Development Meeting Findings/Alternate Materials and Methods Request (If applicable)

I hereby acknowledge that I have read the Fire District's requirements above for plan review. Furthermore, I acknowledge that if any of the requirements are not complied with, the plans/project will fail review and will be subject to resubmittals and resubmittal fees. By signing below, I am verifying that I have met the requirements for this submittal.

Signature _____ Date _____

Review section below after plan review is complete.

Office Use Only:

Final Fire Inspections that will be required for your project:

Tents, Canopies, Temporary Structure Final Inspection

To schedule any of these inspections, visit our [bookings](#) page.

Additional Plan Review Comments:

Date completed _____ Approved Not approved, resubmittal required

Cost Recovery Fees

Due \$ _____ Paid on _____ Last four CC# _____ Check # _____