



North Tahoe Fire Plan Review Application  
 PO Box 5879 / 222 Fairway Drive  
 Tahoe City, CA 96145  
 (530) 583-6911 / Fax (530) 583-6909  
 Submit to [plans@ntfire.net](mailto:plans@ntfire.net)

[Fire Codes](#) - [Inspections](#) - [Cost Recovery Schedule](#)

## Solar Panel/Solar Ground Mount Plan Review

*Residential/Commercial (SOL)*

*\*Depending on the scope of work, a solar ground mount project may require an LAR/LAC Plan Review. Please email [plans@ntfire.net](mailto:plans@ntfire.net) with details about the project to help determine if this will be required.*

Date \_\_\_\_\_ County Issued Permit Number \_\_\_\_\_ APN \_\_\_\_\_

Project Address \_\_\_\_\_ County \_\_\_\_\_

Project Type      New      Change/Upgrade Existing

Occupancy Type \_\_\_\_\_ Stories \_\_\_\_\_

Project Description \_\_\_\_\_

Is this a resubmittal?      No      Yes (Date of last submittal \_\_\_\_\_)

Has there been a Pre-Development meeting for this project?  
 No      Yes (Date(s) of meeting(s) \_\_\_\_\_)

**General Contractor**

Name \_\_\_\_\_ Business Name \_\_\_\_\_

CA License # \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

**Homeowner**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

**Main Contact**

Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**Review the statements below. Check the boxes once the statements have been reviewed.**

Plan review turnaround is 15-business days from the date plan review fees are paid. Do not contact our office during the 15-business day review turnaround. Our staff will not respond to your inquiry. Once your review is complete, our office will contact you via email.

Review the submittal requirements below. NTFPD is no longer able to approve plans with conditions. If any of the requirements are missing, plans will not be approved and will be subject to resubmittals and resubmittal fees. All resubmittals trigger a new 15 business day turnaround.

**Check the type of plan review that applies. Under the selected type, check the requirements to ensure all are met prior to submitting.**

**Review Submittal Requirements –**

A complete set of Solar plans stamped and signed by the design professional(s).

Applicable building codes and standards must be noted on the cover sheet. The list must include the applicable local ordinance: NTFPD Ord. 02-2022, MBFPD Ord. 22-01, or ASCWD Ord. 13-2022.

Cut sheets for all devices.

The county-issued project permit number. If the permit issuance checklist is already issued, include it with the submittal. If not, you will be required to submit a copy to NTF once it is issued.

Signed Pre-Development Meeting Findings and Signed/Approved Alternate Materials and Methods Request (If applicable).

Once the project is reviewed and approved, NTFPD/MBFPD will sign off the workflow in the county's system and add any Fire flags/holds/notes that will be required for the project final. The approval of this review will allow for permit issuance from the county if their requirements have been met.

I hereby acknowledge that I have read the Fire District's requirements above for plan review. Furthermore, I acknowledge that if any of the requirements are not complied with, the plans/project will fail review and will be subject to re-submittals and resubmittal fees. By signing below, I am verifying that I have met the requirements for this submittal.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Review section below after plan review is complete.*

---

*For office use only:*

**Final Fire Inspections that will be required for this project:**

Solar Panel Inspection

Final Defensible Space Inspection

To schedule any of these inspections, visit our [bookings](http://www.ntfire.net) page located at [www.ntfire.net](http://www.ntfire.net).

---

Additional Plan Review Comments:

---

---

---

Date completed \_\_\_\_\_ Approved      Not approved, resubmittal required

County Workflow Cleared      Yes      No      No Workflow to Clear

Cost Recovery Fees

Due \$ \_\_\_\_\_ Paid on \_\_\_\_\_ Last four CC# \_\_\_\_\_ Check # \_\_\_\_\_