



North Tahoe Fire Plan Review Application  
 PO Box 5879 / 222 Fairway Drive  
 Tahoe City, CA 96145  
 (530) 583-6911 / Fax (530) 583-6909  
 Submit to [plans@ntfire.net](mailto:plans@ntfire.net)

[Fire Codes](#) - [Inspections](#) - [Cost Recovery Schedule](#)

## Propane Tank Installation Plan Review – Residential

*Residential Underground Tank Installation (UGT)  
 Residential Aboveground Propane Tank Installation (LPG)*

\* A single tank less than 125 gallons does not need to be permitted (amended local ord. section 105.5.29)

Date \_\_\_\_\_ APN \_\_\_\_\_ County \_\_\_\_\_

Project Address \_\_\_\_\_

Project Type    New        Change Over        Upgrade Existing

Plan Review Type        Underground        Aboveground

Tank Size (in gallons) \_\_\_\_\_

Is this associated with a building permit? If yes, provide permit number \_\_\_\_\_

Project Description

Has there been an NTFPD Pre-Development meeting for this project?

    No        Yes (Date(s) of meeting(s) \_\_\_\_\_)

Is this a plan review resubmittal?        No        Yes (Date of last submittal \_\_\_\_\_)

**LPG Vendor Name**

Name \_\_\_\_\_ Business Name \_\_\_\_\_

CA License # \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

**General Contractor**

Name \_\_\_\_\_ Business Name \_\_\_\_\_

CA License # \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

**Homeowner**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

**Main Contact and person responsible for paying the cost recovery fees**

Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**Review and acknowledge the following statements by checking each box:**

**Plan review turnaround is 15 business days from the date plan review cost recovery fees are paid.** Do not contact our office during the 15-business day turnaround. Our staff will not respond to your inquiry. Once your review is complete, our office will contact you via email. Staff will notify the applicant of any plan review delays.

Carefully review all the submittal requirements; plans will not be approved with conditions. If any requirements are missing, plans will not be approved and will be subject to re-submittals and additional cost recovery fees. **All re-submittals trigger a new 15-business-day turnaround.**

**Proceed with this application if it is for one of the following: Check the type that applies:**

One tank that is 125 gallons or greater, or

Two tanks that are attached and combined are 125 gallons or greater

**Propane Tank Installation Plan Review requires:**

**Check off the requirements to ensure all are met prior to submitting to help avoid non-approvals**

A Plot Plan conforming to current ordinance regulations.

Applicable building codes and standards must be noted on the cover sheet. The list must include the applicable local ordinance: NTFPD Ord. 02-2022, MBFPD Ord. 22-01, or ASCWD Ord. 13-2022.

The plot plan must show the distance from the tank location to the neighbor's property line and/or other structures.

The plot plan must show the location of the trench and the second stage regulator.

Cut sheets for the tank.

Cut sheets for the pipe.

Cut sheets for the regulator.

Type of fill sand/dirt must be noted on the plot plan.

Stake identification colors and stake location must be noted on the plot plan.

Signed Pre-Development Meeting Findings Form and Signed and Approved Alternate Materials and Methods Request (If applicable). These will be a result of a pre-development meeting with the Fire Marshal.

This project type will require a Final Defensible Space Inspection in addition to the applicable project inspections. Would you like to pay the cost recovery fee for the Final Defensible Space Inspection now or at the time of the inspection?

Yes, pay now                      No, pay at the time of inspection

I hereby acknowledge that I have read the Fire District's requirements above for plan review. Furthermore, I acknowledge that if any of the requirements are not complied with, the plans/project will fail review and will be subject to re-submittals and re-submittal fees. By signing below, I am verifying that I have met the requirements for this submittal.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Final Fire Inspections that will be required for this project:**

Propane Tank Rough and Final Inspections

Final Defensible Space Inspection

To schedule these inspections, visit [www.ntfire.net](http://www.ntfire.net).