

NORTH TAHOE FIRE PROTECTION DISTRICT

Regular Meeting of the Board of Directors
NTFPD Station 51 Public Safety Center
222 Fairway Drive
Tahoe City, California

Tuesday
January 23, 2024 – 3:30 p.m.

MINUTES

1. **Call to Order** - *The meeting was called to order at 3:37 p.m. by President Baffone.*

Roll Call

Attending:

Board Present

Directors Baffone, Doyle, Loverde (arrived at 3:43 p.m.), and Ragan. A quorum was established.

Staff Present

Legal Counsel Steve Gross
Division Chief Alan Whisler
Fire Marshal Brent Armstrong
Director of Finance and Administration Kim Eason
Battalion Chief Naman Beatie
Captain/Paramedic Jeremiah Meadows
Engineer/Paramedic Julian Lecorps
Firefighter/Paramedic Brant Lucas
Firefighter/Paramedic Michael Schoenborn
Forest Fuels Manager April Shackelford
Administrative Assistant II/PIO Erin Holland
Administrative Assistant II/Clerk of the Board Melissa Daniels

Public

None

2. **Additions to Agenda/Approval of Agenda**

The agenda was approved as presented. There was no public comment.

3. **Pledge of Allegiance**

4. **Public Comment** – no public comment.

5. [Approval of Minutes from the regular Board meeting held December 5, 2023](#)

No change was requested from the Board. There was no comment from the public.

Upon motion by Director Doyle, seconded by Director Ragan, the Board approved the Minutes from the Regular Board meeting held December 5, 2023. A roll call vote was taken. The vote was three in favor:

*Ayes: Directors Baffone, Doyle, and Ragan
Noes: None
Abstain: None
Absent: Director Correa and Loverde*

6. [Correspondence](#) – There was none received since the last meeting

7. [Consider accepting donations from NTPFA for four Snowmobiles](#)

Chief Whisler presented this item to the Board. North Tahoe Professional Firefighters Association (“NTPFA”) has offered to donate to the North Tahoe Fire Protection District, four snowmobiles. The NTPFA has received a donation of four Ski Doo 800 snowmobiles from a private residence in Tahoe City. This donation will help enhance the District’s back country winter rescue program.

There was a discussion between Board and staff. There was no public comment.

Upon motion by Director Baffone, seconded by Director Ragan, the Board accepted the donations of four Ski Doo snowmobiles from the NTPFA. A roll call vote was taken. The vote was three in favor:

*Ayes: Directors Baffone, Doyle, and Ragan
Noes: None
Abstain: None
Absent: Director Correa and Loverde*

8. [Information item regarding the North Tahoe Fire Protection District Rules and Regulations](#)

Chief Whisler presented this item to the board. As a result of the MOU that went into effect in January 2024, we needed to incorporate some changes in the Rules & Regulations so that they stay consistent with the MOU as well as update other changes that have come up since the previous Rules and Regulations which was approved in 2016. Before the new Rules and Regulations can be approved by the full Board, there will need to be meetings with the designated Board Committee and staff will discuss the changes and/or revisions to the new Rules and Regulations. Chief Whisler is looking for this process to start in early spring.

This item was for informational purposes. No Board action was required, but there was a discussion between Board and staff. There was no public comment.

9. Placer County Local Agency Formation Commission Notice of Upcoming Vacancies and Call for Nominations – Special District Seats

Kim presented this item to the Board. Placer County Local Agency Formation Commission (LAFCO) has two voting special district members and one alternate voting member seated on its Commission. One of the voting members and the alternate voting member's terms will soon expire on April 30, 2024, and as a member of the Independent Special District Selection Committee, you may nominate a candidate to run for one or both upcoming vacant seats on LAFCO.

The Board may nominate any director serving on a Placer County Independent Special District Board, including the current sitting regular and alternate voting member, to serve a four-year term beginning no sooner than May 1, 2024.

Nominations must be submitted in writing to Placer County LAFCO by 4:00 p.m. on Thursday, February 22, 2024.

Upon the closing of the nomination period, LAFCO staff will prepare and mail a ballot to each Special District with voting instructions. Ballots will be due thirty (30) days after mailing.

There was a discussion between Board and staff. There was no public comment.

Upon motion by Director Doyle, seconded by Director Loverde, the Board nominated Director Luke Ragan for both the Alternate and Regular Voting Member for the Placer LAFCO Special District seats. A roll call vote was taken. The vote was four in favor:

*Ayes: Directors Baffone, Doyle, Loverde, and Ragan
Noes: None
Abstain: None
Absent: Director Correa*

10. Future planning with Meeks Bay Fire

Director Baffone updated the Board on this item in Chief Leighton's absence. El Dorado County gave the Task Force Committee its best and final offer. At the last El Dorado County Board of Supervisors meeting on January 9th the Board approved the proposal. President Baffone stated that this proposal was as far as they were willing to go and where we wanted them to be. He added that the proposal offers \$1,256,000 from TOT funds and back TOT funds. Additionally, Meeks Bay Fire has \$1,200,000 in reserves along with their assets. The next step is for El Dorado County and LAFCO to get together to discuss the offer to see if it is feasible to move forward. President Baffone added that he would like to have one more meeting with the Task Force Committee to discuss the Meeks Bay special tax and fire suppression assessment that was part of the proposal. President Baffone hopes that in this process Placer County would be willing

to throw in additional funding from their TOT funds, just like what El Dorado County has offered. At the next Board meeting, Chief Leighton will have more information for the Board.

This item was for informational purposes. No Board action was required, but there was a discussion between Board and staff. There was no public comment.

11. Finance Report

- 11.1 [Purchases Journals](#)
- 11.2 [Breakdown of CalCard purchases](#)
- 11.3 [Gross payroll totals](#)
- 11.4 [Account Detail Reports](#)

Finance and Administration Director Kim Eason presented this item.

There was a discussion between the Board and staff. There was no public comment.

Upon motion by Director Ragan, seconded by Director Loverde, the Board approved the finance report dated January 23, 2024 and the supporting Items 11.1-11.4, as presented. A roll call vote was taken. The vote was four in favor:

*Ayes: Directors Baffone, Doyle, Loverde, and Ragan
Noes: None
Abstain: None
Absent: Director Correa*

12. Staff Reports

- 12.1 [Fire Chief](#)
- 12.2 [Division Chief – Operations / Training](#)
- 12.3 [Division Chief – Fire Marshal / Forest Fuels / PIO / Facilities](#)
- 12.4 [A Shift Battalion Chief - Emergency Medical Services](#)
- 12.5 [B Shift Battalion Chief - Safety](#)
- 12.6 [C Shift Battalion Chief - Logistics](#)

Staff reports were reviewed and no action was taken. There was a discussion between Board and staff. There was no public comment.

13. Next Board Meeting and Other Important Dates

- *February 27, 2024 – regular Board meeting*
- *March 26, 2024 – regular Board meeting*
- *April 23, 2024 – regular Board meeting*

There was no Board or public comment.

14. Board Comments/Information Items

There were no board comments or information items.

15. Adjournment

There being no further business to come before the Board, the meeting was adjourned by President Baffone at 4:34 p.m.